

MANAGEMENT REPORT

Date: September 21, 2017

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Meeting Date: September 27, 2017

TO: Library Board

FROM: Eric Smith, Director, Corporate Services & Facilities

SUBJECT: July 31, 2017 Operating Results

PURPOSE

The purpose of this report is for the Board to review the monthly statement of revenues and expenditures.

RECOMMENDATION

That the Board receive the Statement of Revenues and Expenditures for the seven months ended July 31, 2017 for information.

BACKGROUND

Financial results are presented monthly, where possible, to the Services Finance and HR Committee for information.

DISCUSSION

Attached are the July statements of revenues and expenditures and variance explanations.

Also attached is a summary of the reserves transactions for July.

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VANCOUVER PUBLIC LIBRARY BOARD OPERATING BUDGET STATEMENT OF REVENUES AND EXPENDITURES FOR THE SEVEN MONTHS ENDED JULY 31, 2017

	2017 BUDGET	BUDGET To July 31	ACTUAL 2017	VARIANCE 2017	% ACTUAL / TOTAL BUDGET	FORECAST To Year End	VARIANCE To Year End	ACTUAL 2016	VARIANCE 2016	%: Actual/ Total Budget
REVENUES										
FINES PHOTOCOPIER RECOVERY SOCIAL PLANNING PROVINCIAL GRANT INTERLINK GIFTS & GRANTS OTHER	\$634,300 200,000 488,300 1,309,100 140,000 534,600 1,818,900	\$371,000 115,800 284,900 1,309,100 140,000 313,600 1,041,800	\$349,500 139,492 289,106 1,174,202 140,795 355,850 1,033,059	\$(21,500) 23,692 4,206 (134,898) 795 42,250 (8,741)	69.75% 59.21% 89.70% 100.57% 66.56% 56.80%	\$624,748 226,610 490,672 1,449,100 0 528,094 1,842,043	\$9,552 (26,610) (2,372) 0 6,506 (23,143)	\$362,754 126,071 297,167 1,317,066 146,560 415,273 968,044	\$(59,346) 11,871 15,067 (1,334) 146,560 124,673 (85,556)	50.39% 64.72% 61.39% 99.90% 112.74% 121.21% 51.53%
TOTAL REVENUES	5,125,200 ======	3,576,200 ======	3,482,004 ======	(94,196) ======	67.94%	5,161,267 ======	(36,067) =====	3,632,935	151,935 ======	71.08%
EXPENDITURES SALARIES AND BENEFITS FULL TIME SALARIES PART TIME SALARIES FRINGE BENEFITS OTHER	23,524,100 7,833,000 6,226,100 (372,100) 	13,715,900 4,484,400 3,632,400 (216,300) 	12,714,919 4,918,815 3,483,157 74,828 	1,000,981 (434,415) 149,243 (291,128) 424,682	62.80% 55.94% -20.11%	22,713,544 8,204,500 6,044,861 84,346 ———— 37,047,251	810,556 (371,500) 181,239 (456,446) 163,849	12,355,169 4,992,297 3,416,655 60,281 20,824,402	1,031,006 (821,597) 89,120 (276,081) 22,448	52.93% 68.42% 56.25% -16.25% 57.30%
BOOKS AND PUBLICATIONS	4,714,300	2,940,000	3,240,718	(300,718)	68.74%	4,714,395	(95)	2,973,699	(264,699)	60.01%

VANCOUVER PUBLIC LIBRARY BOARD OPERATING BUDGET STATEMENT OF REVENUES AND EXPENDITURES FOR THE SEVEN MONTHS ENDED JULY 31, 2017

0.5833

	2017 BUDGET	BUDGET To July 31	ACTUAL 2017	VARIANCE 2017	% ACTUAL / TOTAL BUDGET	FORECAST To Year End	VARIANCE To Year End	2016	VARIANCE 2016	%: Actual/ Total Budget
				6-250P				90000450045	***********	121MATTER
OPERATING AND MAINT										
BUILDING OCCUPANCY EQUIPMENT AND FLEET OTHER SUPPLIES AND MATERIALS INTERNAL ALLOCATIONS	3,506,800 742,200 1,329,300 1,008,200 1,915,415	2,027,700 511,500 764,000 663,000 1,121,590	1,833,404 536,531 852,675 613,996 970,180	194,296 (25,031) (88,675) 49,004 151,410	72.29% 64.14% 60.90%	3,345,400 741,768 1,326,461 987,445 1,877,072	432 2,839 20,755	1,549,874 432,914 742,402 697,256 1,040,806	129,726 31,786 65,998 99,244 21,664	52.27% 60.64% 55.28% 59.00% 56.88%
	8,501,915	5,087,790	4,806,786	281,004	56.54%	8,278,146	223,769	4,463,252	348,418	55.56%
TOTAL EXPENDITURES	50,42 7, 315	29,644,190 =======	29,239,222 =======	404,968	57.98%	50,039,792 =======	·	28,261,353 =======	106,167 ======	57.29%
TRANSFER TO RESERVES TRANSFER FROM RESERVES	180,800 (350,500)	679,200 (353,500)	643,274 (339,126)	35,926 (14,374)		290,843 (339,126)		710,701 (889,763)	(<mark>186,50</mark> 1) (11,437)	426.85% 78.41%
CITY FUNDING	45,132,415	26,393,690	26,061,366	\$332,324	57.74%	44,830,242		24,449,356	60,164	56.47%
Revenues % YTD (Monthly) Salaries % YTD (Daily)	=======================================	0.5833 0.5833	======	======	i	=======	========	=======	***************************************	

(expenses) = over budget (revenues) = under budget

Expenses % YTD (Monthly)

Vancouver Public Library Board Notes to the Statement of Revenues & Expenditures For the Seven Months Ended July 30, 2017

REVENUES

Fines are under budget \$21,500. Photo printing revenues are over budget \$23,700. The recovery from Social Planning relates to the actual expenditures for the Carnegie Reading Room and is slightly over budget in staff costs. The Provincial per capita grant has been received, however the other Provincial grants have not been received as planned resulting in a temporary negative variance. Gifts and Grants received are over budget to July 31. The timing of the receipt of donations is difficult to accurately predict, thus there will be fluctuations between budget and actual throughout the year. Other revenues are under budget by \$8,700 (June over budget \$12,300). This is due to a negative variance in Events rentals, partially offset by positive variances in InfoAction and miscellaneous revenues.

EXPENDITURES

Salaries & Benefits

Over all salaries and benefits are under budget by \$424,700 (June \$417,100). There is a positive variance in full time and fringe benefits. Hourly staff costs are over budget with hourly staff being used to temporarily fill full time positions. Part time staffing and vacation replacement are under budget. Sick replacement is over budget. The staff surplus, resulting from the delayed opening of the nɔcanat ct Strathcona Branch Library, is \$ 126,000 and the surplus from the April implementation of living wage is approximately \$40,000.

Books & Publications

Books and Publications is over budget \$300,700 (June \$335,200). This is expected to be close to budget by year end.

Operating & Maintenance

Building occupancy is under budget by \$194,300 (June \$136,300), mostly related to library square maintenance and electricity, as well as security for nɔcanat ct Strathcona. Equipment and fleet is over budget by \$25,000 (June \$50,200), mostly in services agreements and vehicle charges. Other is over budget by \$88,700 (June \$11,000), mostly in legal and special projects, partially offset by a surplus in InterLink operating costs. Supplies and materials is under budget \$49,000 (June \$40,000) with a positive variance office supplies, digital content, conservation supplies and rental expenses, partially offset by negative variances in library cards and security tags. Internal allocations relates to the costs for library square maintenance being transferred from the City. There is a positive variance of \$151,400 (June \$121,600).

Transfers

The transfers to reserves are under budget due to some of the Provincial grants not being received. The transfer from reserves is slightly under budget as current donations for collections were used rather than prior year's donations.

Other

Overall the library is under budget \$332,300 (June under \$250,900) to the end of June, mostly related to salaries and benefits and Library Square maintenance, offset by Collections.

Reserves

In July, the transfer to reserves relates to interest, unspent Provincial grants, and reversing previous month's entries for InfoAction.

						VANCOUVER P	UBLIC LIBRARY 2017 budget							
			VANCOUVER	PUBLIC LIBRA	RY	REV	0.5833	AS AT						
				2017 budget		SAL EXP	0.5833 0.5833	31-Jul-17						
				PROVINCIAL C	OTHER lifts/grants	BUDGET TOTAL	BUDGET At July 31	ACTUAL At July 31	VARIANCE At July 31	% Act ual/ Total Bu dget	* *	CTUAL 2016	VARIANCE 2016	% Actual/ Total Budget
		REVENUES							*****	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	3			
		NEVENOES												
prog fee	490240		634,300	0	0	634,300			(21,500) 23,692	55.10% 69.75%		362,754 126,071	(59,346) 11,871	50.39% 64.72%
prog fee	490520 490690	PHOTOCOPY SALE OF GOODS	200,000 43,900	0	0 0	200,000 43,900		•	(13,581)	28.06%		10,510	(1,190)	22.90%
prog fee prog fee	490990	SALE OF GOODS SALE OF PHOTOS	10,000	0	0	10,000	5,600		625	62.25%		5,331	(1,669)	44.43%
prog fee	490980	HOLDS NOT PICKED UP	70,400	o o	01	70,400	•		(3,560)	53.61%		36,027	227	52.21%
prog fee	490990	SUBSCRIPTION CARDS	161,500	ő	ői	161,500			12,195	65.63%		105,884	14,284	67.66%
prog fee	491000	LOST CARDS CHARGE	14,000	ā	ői	14.000	6,300		850	51.07%		7,585	785	51.60%
prog fee	491225	LOST BOOKS CHARGE	95,500	0	0	95,500	59,500	64,533	5,033	67.57%		58,854	3.354	61.95%
crec	430070	SECURITY CHARGEBACKS	170,700	0	0 [170,700	99,400	99,742	342	58.43%		102,180	(20)	58.36%
crec	430070	V.S.B. and other	68,500	0	o j	68,500	35,800	36,770	970	53.68%		35,709	409	52.90%
crec	434210	RECOVERY - SOCIAL PLANNING	488,300	0	0	488,300	284,900	289,106	4,206	59.21%		297,167	15,067	61.39%
crec	490300	GIFTS & GRANTS	0	0	534,600	534,600	313,600		42,250	66.56%		415,273	124,673	121.21%
crec				140,000	0	140,000	140,000		795	100.57%		146,560	146,560	112.74%
crec	490340	PROVINCIAL GRANTS	0	1,309,100	0	1,309,100	1,309,100	1,174,202	(134,898)	89.70%		1,317,066	(1,334)	99.90%
ren	490100	FEES - INFOACTION	528,800	0	0	528,800	303,500		9,283	59.15%		283,565	(5 <mark>1,735</mark>)	49.32%
ren	490610	RENTAL INCOME	472,700	0	0	472,700	275,800		(70,703)	43.39%		215,430	(74,370)	43.41%
ren	490810	MISCELLANEOUS	182,900	0	0	182,900	94,900	144,705	49,805	79.12%		106,969	24,369	62.26%
		Total Revenue	3,141,500	1,449,100	534,600	5,125,200	3,576,200	3,482,004	(94,196)	67.94%		3,632,935	151,935	71.68%
		CITY OF VANCOUVER	45,132,415	0	0	45,132,415	26,393,690	26,061,366	(332,324)	57.74%	2	4,449,356	(60,164)	56.47%
		TOTAL REVENUE	48,273,915	1,449,100	534,600	50,257,615	29,969,890		(426,520)	58.78%		8,082,291	91,771	58.07%
				=======================================	======[======	======52		2577777		====	=====		
		SALARIES AND BENIFITS												
S&B	520000	FULL TIME SALARIES	22,975,200	548,900	oi	23,524,100	13,715,900	12,714,919	1,000,981	54.05%	\$1:	2,355,169	\$1,031,006	52,93%
S&B	520000	PART TIME with Benefits SALARIES	3,336,500	0.0,000	0 1	3,336,500	1,946,000	2,013,399	(67,399)	60.34%		1,916,221	(198,221)	67.23%
S&B	520020	SAL - PT -CASUAL (actual)	3,132,500	0	ōi	3,132,500	1,827,000	1,924,745	(97,745)	61.44%		2,022,469	(209,969)	64.95%
S&B	520025/600	SALARIES CASUAL/temp help (actual)	1,264,300	0	o i	1,264,300	737,800	1,169,259	(431,459)	92.48%		1,254,949	(536,049)	101.83%
S&B	790999	BUDGET ACTIVITY ALLOC	(8,970,600)	0	o j	(8,970,600)	(5,233,200)	(6,109,797)	876,597	68.11%	(6	3,101,571)	1,126,671	71.21%
S&B	732501	FULL TIME SALARIES (HRLY STAFF)	Ó	0	0 j	Ö	Ó	929,190	(929,190)			965,579	(965,579)	
S&B	732502	PART TIME SALARIES (STD)	7,368,400	106,600	0	7,475,000	4,361,700	4,219,936	141,764	56.45%	;	3,919,023	170,177	55.08%
S&B	732503	VACATION REPLACEMENT (STD)	773,300	20,500	0 j	793,800	375,400	283,117	92,283	35.67%		321,219	22,281	42.26%
S&B	732504	SICK REPLACEMENT (STD)	206,900	7,900	0 [214,800	127,400	159,787	(32,387)	74.39%		222,785	(97,685)	105.09%
S&B	732506	CASUAL (STD)	485,900	1,100	0 [487,000	284,200	258,902	25,298	53.16%		396,204	(115,904)	82.44%
S&B S&B	732508	TRAINING	99,700	0	0 [99,700	58,100	70,277	(12,177)	70.49%		75,418	(17,318)	75.87%
S&B S&B		Total part time/aux	7,696,900	136,100	0	7,833,000	4,484,400	4,918,815	(434,415)	62.80%	4	4,992,297	(8 <mark>21,597</mark>)	68.42%
S&B	523010-90	FRINGE BENEFITS	6,109,000	117,100	٥l	6,226,100	3,632,400	3,483,157	149,243	55.94%	3	3,416,655	89,120	56.25%

VANCOUVER PUBLIC LIBRARY

						***************************************	2017 budget						
			VANCOUVER	R PUBLIC LIBS	RARY	REV	0.5833	AS AT					
				2017 budge	t	SAL	0.5833	31-Jul-17					
						EXP	0.5833						
			CITY	PROVINCIAL	OTHER	BUDGET	BUDGET	ACTUAL	VARIANCE	% Actual/	ACTUAL	VARIANCE	% Actual/
				GRANTS	gifts/grants	TOTAL	At July 31	At July 31	At July 31	Total Budget	2016	2016	Total Budget
													-
S&B		OTHER							0			0	
S&B	521060	GRATUITY PAY	10,200	C	0	10,200			6,300	0.00%	0	6,300	0.00%
S&B	524010	AUTO ALLOWANCE	9,200	0	0	9,200	5,600	5,313	287	57.75%	5,195	405	57.72%
S&B	524020	SHIFT DIFF	24,500	(0	24,500	14,000	10,685	3,315	43.61%	11,177	2,823	45.62%
S&B	524030	HIGHER CAPACITY	82,800						48,300	0.00%	0	48,300	0.00%
S&B	524060/50	SEPARATION COSTS/OTHER	0	C	0	1 0	0	0	0		0	0	
S&B	525000	OVERTIME	26,000	C	0	26,000	15,400		(33,985)	189.94%	38,927	(23,727)	149.72%
S&B	852010	Bullding Mgt Labour	0	C			•	9,445	(9,445)		4,982	(4,982)	#DIV/01
S&B	591050	GENERAL TURNOVER	(524,800)		0	(524,800)	(305,900)	0	(305,900)	0.00%	0	(305,200)	0.00%
000		Fatal Other	(070 400)			(270.400)	(046,300)	74 000	/201 120)	-20.11%	60.004	(076 094)	46.050/
S&B		Total Other	(372,100)	SAMERICA	0	(372,100)	(216,300)	74,828	(291,128)	-20.1176	60,281	(276,081)	-16.25%
S&B		TOTAL SALARIES AND BENEFITS	36,409,000	802,100	0	37,211,100	21,616,400	21,191,718	424,682	56.95%	20,824,402	22,448	57,30%
					4	(distinction)	s = 	50000000	7-11-116		3461 1110	75 11111111 15	
						•							
		Regional Utility Charges											
reg	534050	WATER	1,000	C	0	1,000	0	-264	264	-26.40%	0	0	0.00%
				140000000			***************************************					************	
		Building occupancy and Maintenance											
bld	531122	PROPERTY INSURANCE	254,500		0	1 254,500	140.900	139,409	1,491	54.78%	107,502	30,398	45,38%
bld	531256	MAINTENANCE - BUILDINGS	206,500		0		•	27,485	92,915	13.31%	107,002	30,330	40.0070
bld	533230	JANITOR SUPPLIES	38,100	0				22,840	(440)	59.95%	18,232	(432)	59.19%
bld	534010	ELECTRICITY	828,700		0			467,503	14,797	56.41%	347,423	48.977	50.52%
bld	534020	GAS & OIL	43,800		0			26,566	(666)	60.65%	17,343	12,557	33.35%
bld	534030	STEAM HEAT	75,700	0			44,100	34,434	9,666	45.49%	21,181	41,419	22.07%
Bld	535040	BUILDING RENTAL	1,077,800	Ö			628,600	607,669	20,931	56.38%	622,401	(7,201)	59.17%
bld	720004	BUILDINGS	215,800				126,000	126,195	(195)	58.48%	88,422	(24,322)	62.01%
bld	720008	MTC ELEC EQUIP	38,100	Ö	_		22,400	11,854	10,546	31,11%	9,371	12,329	25.06%
bld	720011	GROUNDS	11,700	- 0			3.800	3.748	52	32.03%	3,747	253	32.58%
bld	720013	LIGHT FIXTURES	3,200	Ö		•	2,100	4,971	(2,871)	155.34%	1,045	1,055	33.71%
bld	733020	BUILDING SECURITY	712,900		0		408.800	360.730	48,070	50.60%	313,207	14,693	50.92%
ÇIQ.	150020	BOLDING GEOGRAFT	112,000			112,000	100,000	000,100	10,070	00.0070	010,201	147,000	00.0270
	Ţ	otal Building occupancy and Maintenance	3,506,800	0	0	3,506,800	2,027,700	1,833,404	194,296	52.28%	1,549,874	129,726	52.27%
			0	*************		1							
	-	Professional fees											
nro.	531150	LEGAL COSTS	12,400	0	0	12,400	7,000	20,766	(13,766)	167.47%	3,452	3,548	27.84%
pro	931190	LEGAL COSTS	12,400			12,400	7,000	20,700	(13,700)	107.4770	3,402	3,346	21.0476
	E	quipment & Fleet				1							
eqf	531090	SERVICE CONTRACT	397,700	0	0	1 397,700	348.000	382,183	(34,183)	96.10%	326,091	44,009	85,79%
eqf	531250	EQUIPMENT REP/MTC	17,200	ŏ			9,800	2,771	7,029	16.11%	13,077	(4,477)	76.03%
eqf	533070	EQUIP/FURN PURCHASE	86,500		129,600	216,100	89,400	81,957	7,443	37.93%	40,973	(14,173)	18.90%
eqf	533170	UNIFORMS	600	0			400	661	(261)	110.17%	0	400	0.00%
eqf	535030	AUTO LEASES	4,600	ō		•	2,800	1,789	1,011		1,703	(1,703)	#DIV/0!
•			-			• '	•	-			-	•	

VANCOUVER PUBLIC LIBRARY 2017 budget

							2017 budget						
			VANCOUVER	R PUBLIC LIBRA	RY	REV	0.5833	AS AT					
				2017 budget		SAL	0.5833	31-Jul-17					
				Lott banga			0.5833						
			CITY	PROVINCIAL (THER I	BUDGET	BUDGET	ACTUAL	VARIANCE	% Actual/	ACTUAL	VARIANCE	% Actual/
			CITY			TOTAL	At July 31	At July 31	At July 31	Total Budget	2016	2016	Total Budget
				GRANTS (gifts/grants	IOIAL	At July 31	At July 31	At July 31	Total budget	2010	2016	Total Budget
	535050	OFFICE EQUIPMENT	33,900	0	0	33,900	19,800	19,700	100	58.11%	13,67	9 7,021	40.35%
eqf			•	_		•	•				13,01	· · · · · · · · · · · · · · · · · · ·	40.30%
eqf	598030	EOS ACCIDENT BILLABLE	300	0	0 [300	C		(926)	308.67%		0	
eqf	598040	EOS OP RESPONSIBLE	500	0	0 [500			0	0.00%		0 400	0.00%
eqf	598050	EOS/RENT/SERVICE	36,100	0	0	36,100	21,000		(8,690)	82.24%	21,96		69.52%
eqf	598100	EOS/VANDALISM	0	0	0	0	C		(268)			0	
eqf	598140	EOS/FUEL CHARGE	26,500	0	0	26,500	15,400	12,829	2,571	48.41%	11,56	6 3,134	46.45%
eqf	598150	EOS.INSURANCE CHARGE	6,200	0	0	6,200	3,500	3,571	(71)	57.60%	3,62	1 (121)	59.36%
eqf	598160	EOS/OPS ENVIRONMENT	1,200	0	0	1,200	700	1	700	0.00%		600	0.00%
eaf	598170	EOS/OPS USER REQUESTED	1,300	0	0	1,300	700	30	670	2.31%	2	4 676	2.40%
eqf	851000	City run equip	-		i	0	C	156	(156)		21	1 (211)	#DIV/0!
•		,			i								
	Т	otal Equipment & Fleet	612,600	0	129,600	742,200	511,500	536,531	(25,031)	72.29%	432,91	4 31,786	1
		our Equipmont or loot				7			(=0,00.7)	72.2070			·
	0	ther expenses											
oth	510020	CASH OVER/SHORT	0	0	10	0	O	193	(193)		28	7 (287)	#DIV/0!
	510020	MEMBERSHIP	16,600	U	10	16,600	13,600		2,093	69.32%	11,08	, ,	68.02%
oth			10,000		υį	10,000	13,000			09.32%			66.02%
oth	524050	PROFESS./TRADE FEES	4.000		0.1	4.000	-	.,	(1,953)	0.004	5,55	, , ,	0.000/
oth	531030	ADVERTISING/SIGN RENTALS	4,000		0	4,000	2,800		2,800	0.00%	14		3.68%
oth	531050	ARMORED CAR	28,000		0	28,000	16,100		88	57.19%	16,53		0
oth	531080	REFUSE DISPOSAL	23,100	0	0	23,100	13,300		3,043	44.40%	10,18		42.10%
oth	531122	PROPERTY INSURANCE	5,000	0	0	5,000	2,800	,	(1,936)	94.72%		0	#DIV/0!
oth	531210	PRINTING	9,000		0 [9,000	6,700		3,558	34.91%	5,01		50.15%
oth	531220	PUBLIC RELATIONS	57,200		0	57,200	33,600	39,663	(6,063)	69.34%	18,21	15,790	30.81%
oth	531280	TRANSPORTATION EXPENSE	29,000		0	29,000	16,800	11,827	4,973	40.78%	13,08	3,715	45.12%
oth	531340	DEP'T HEAD EXP	1,600		0 [1,600	700	152	548	9.50%	59	3 107	37.06%
oth	532030	MEETING EXPENSES	25,500		oj	25,500	13,400	17,340	(3,940)	68.00%	13,25	3 2,542	50.03%
oth	534040	TELEPHONE	44,500		o j	44,500	23,800	18,783	5,017	42.21%	21,47	6,626	43.56%
oth	534070	COMPUTER TEL LINES	132,900		o i	132,900	77,700		1,794	57,12%	58,38		45.44%
oth	594350	REC-SPEC EVENTS	(7,500)	0	ōi	(7,500)	0		0	0.00%			0.00%
oth	598025	Int Chrgs - Rec Checks	(1,000)	ñ	o i	(.,,	0		0	0.00.0	1,38	•	#DIV/0!
oth	730010	SPECIAL PROJECTS	84,100	117,000	233,500	434,600	208,900	294,371	(85,471)	67.73%	246,51	, , ,	47.92%
oth	733049	INTERLINK OPERATING COST	0-7,100	120,000	0 1	120,000	120,000		11,580	90.35%	115,17		95,98%
oth	733043	PROGRAMS	100,500	25,700	180,000	306,200	164,700		(2,143)	54.49%	156,42	• • • • • • • • • • • • • • • • • • • •	65.28%
				25,700	•	5.900	3.500		2.264	20.95%	130,42 54		9.17%
oth	733065	RECRUITING	5,900		0								
oth	733110	BOOK SALE COSTS	34,300		0 [34,300	6,900		(5,959)	37.49%	13,14		48.50%
oth	733126	BUS TR/ CONF/TRAIN	46,000		0 [46,000	31,700	36,973	(5,273)	80.38%	31,95	445	70.85%
		_					1		4		73		
	To	otal Other expenses	639,700	262,700	413,500	1,315,900	757,000	832,173	(75,173)	63.24%	738,950	62,450	55.57%
			***************************************		***************************************		********		57-111-3		7771111111	97	
		upplies and materials											
s&m	530001	SHIPPING MATERIALS	9,700		0	9,700	5,600		3,415	22.53%	868	4,735	8.92%
s&m	531172	MGTM FEE-INSIDE	0	0	0	0	0	798	(798)			0	#DIV/0!
s&m	531270	POSTAGE &MESS SERV	35,400		0	35,400	20,500	16,899	3,601	47.74%	14,688	12,112	32.35%
s&m	532010	COMPUTER SUPP/SERV	37,100	0	0	37,100	21,700	24,468	(2,768)	65.95%	19,758	1,942	53.26%
s&m	532020	FIRST AID SUPPLIES	2,100		0	2,100	1,400	1,449	(49)	69.00%	370		17.62%
s&m	532050	OFFICE SUPPLIES	103,500	0	o i	103,500	53,400		13,113	38.92%	59,478		57.47%
			,	•	- 1	,	,		,	-		.,	2

VANCOUVER PUBLIC LIBRARY

	2017 bud	get
REV	0.5833	AS AT

		VANCOUVER F	PUBLIC LIBF 2017 budge			0.5833 0.5833	AS AT 31-Jul-17					
			ROVINCIAL RANTS	OTHER gifts/grants	EXP BUDGET TOTAL	0.5833 BUDGET At July 31	ACTUAL At July 31	VARIANCE At July 31	% Actual/ Total Budget	ACTUAL 2016	VARIANCE 2016	% Actual/ Total Budget
s&m s&m	532060 PHOTOCOPY SUPPLIES 532070 HISTORICAL PHOTOS EXP	88,500 5,000		0	88,500 5,000	48,900 2,800	2,240	(6,833) 560	62.98% 44.80% 71.06%	43,317 855	12,283 3,345	44.98% 12.76%
s&m s&m s&m s&m	532080 MISC - V.S.B 532080 MISCELLANEOUS 532080 MISC - I.L.L. EXP 532080 MISC - FACILITY RENTALS	8,500 63,500 6,300 2,000	0	0 75,000 0 0	8,500 138,500 6,300 2,000	4,300 112,100 3,500 1,400	119,851 3,683	(1,740) (7,751) (183) 271	86.54% 58.46% 56.45%	4,337 225,642 2,866 218	(137) (5,742) 634 1,182	51.02% 93.51% 45.49% 10.90%
s&m s&m s&m	532080 MISC - INFOACTION SUBSCR 532080 MISC - DIGITAL SRV 533030 LIBRARY CARDS	35,000 15,600 11,800	0	0	35,000 15,600 11,800	20,300 9,100 6,000	21,963 3,062 12,159	(1,663) 6,038 (6,159)	62.75% 19.63% 103.04%	20,320 267 6,391	(2,120) 8,833 (1,991)	64.30% 1.71% 72.63%
s&m s&m s&m	533040 DIGITAL CONTENT 533040 SECURITY TAGS 533040 BOOKS AND MATERIALS PROCES	185,000 75,900	7,500 5,100	0	185,000 83,400 44,100	180,800 38,092 19,308	136,815 62,582 21,689	43,985 (24,490) (2,381)	73.95% 75.04% 49.18%	143,107 38,133 22,394	19,093 3,367 3,306	74.46% 34.86% 50.78%
s&m s&m s&m	533040 BAR CODE LABELS 533040 PREPARATIONS MATERIALS 533040 CATALOGUE COSTS	9,100 0 79,600	900 0 0	0 i 0 i	10,000 0 79,600	4,600 0 46,200	4,763 41,825	(163) 0 4,375	47.63% #DIV/0! 52.54%	4,748 1,222 46,033	1,052 (1,222) (3,333)	47.48% #DIV/01 63.32%
s&m s&m s&m s&m	533050 BOOKS AND PUBLICATIONS 533060 CONSERVATION SUPP - binding 533210 COST OF SALEABLE SUPPLIES 733145 FILMING/RENTAL EXPENSES	4,190,800 70,400 6,700	443,500	000,08 0 0 0	4,714,300 70,400 6,700 30,000	2,940,000 41,300 4,200 17,500	3,240,718 27,336 213 6,827	(300,718) 13,964 3,987 10,673	68.74% 38.83% 3.18% 22.76%	2,973,699 29,665 2,704 9,878	(264,699) 11,635 1,496 25,822	60.01% 42.14% 40.36% 16.11%
som	Total Supplies and materials	30,000 5,110,500	457,000		5,722,500	3,603,000	3,854,714	(251,714)	67.36%	3,670,955	(165,455)	59.81%
intall	Internal Allocations 800021 LIBRARY SQUARE	1,915,415	0	0	1,915,415	1,121,590	970,180	151,410	50.65%	1,040,806	21,664	56.88%
	Total Expenditures	48,207,415	1,521,800	698,100	50,427,315	29,644,190	29,239,222	404,968	57.98%	28,261,353	106,167	57.29%
tsf tsf tsf	Transfers to Reserves 485310 TRANSFER TO INSURANCE RES 485315 PROVINCIAL GRANTS 485315 TRANSFER TO RESERVES	55,500 0 11,000	0 14,300 0		55,500 14,300 111,000	32,200 590,700 56,300	32,403 498,171 112,700	(203) 92,529 (56,400)	58.38% 101.53%	32,403 630,437 47,861	(203) (195,537) 9,239	58.38% 43.12%
tsi	Total Transfers to Reserves	66,500	14,300	100,000	180,800	679,200	643,274	35,926	355.79%	710,701	(186,501)	45,1276
tsf tsf	Transfer from Reserves 480000 TRANSFER FROM RESERVES 480005 TRANSFER FROM RESERVE -C/F	0 0	(87, 00 0) 0	(263,500)	(350,500) 0	(353,500)	(339,126)	14,374 0	96.75%	(889,763)	11, <mark>437</mark> 0	78.4 1%
	Total Transfer from Reserves	0	(87,000)	(263,500)	(350,500)	(353,500)	(339,126)	14,374		(889,763)	11,437	
	Total	0	0	0	0	0	0	(0)		0	(0)	

Vancouver Public Library Reserves Year to Date

31-Jul-17

	2016	Transfer	Transfer	2017	
	-0.0	To	From	2017	
Reserve - Library Gifts and Gra	nts 320084				Net Transfer
Donations and Grants					TOT TRAINING
Provincial Grants	254,960.10	498,171.07	(86,993.00)	666,138.17	411,178.07
Gifts & Grants	951,204.32	78,793.70	(177,132.82)	852,865.20	(98,339.12)
Interest Gifts and grants	57,097.00	9,511.00	(75,000.00)	(8,392)	(65,489.00)
Interest End Fund	0.00	15,550.00	0.00	15,550.00	15,550.00
Endowment Fund	2,259,788.17	0.00	0.00	2,259,788.17	0.00
	3,523,049.59	602,025.77	(339,125.82)	3,785,949.54	262,899.95
Other					
General	839,475.76	27,605.63	0.00	867,081.39	27,605.63
Bayshore	78,707.87	0.00	0.00	78,707.87	0.00
Coal Harbour	187,978.88	0.00	0.00	187,978.88	0.00
Interest other	245,073.18	9,393.07	0.00	254,466.25	9,393.07
	1,351,235.69	<u>36,998.7</u> 0	0.00	1,388,234.39	36,998.70
	4 074 005 00	600 004 47	(000 405 00)	5 474 400 00	222.222.22
	4,874,285.28	639,024.47	(339,125.82)	5,174,183.93	299,898.65
Equipment Reserve 320019	945,602.96	6,300.00	0.00	054 000 00	6 200 00
Reserve for future Rev 320069	0.00	0,300.00		951,902.96	6,300.00
Reserve for Encumb 320079	0.00		0.00	0.00	0.00
Reserve for Effcuring 320079	0.00_			0	0.00
Total Library	5,819,888.24	645,324.47	(339,125.82)	6,126,086.89	306,198.65
Insurance res 320072 (CITY)	0.00	32,403	(000,120.02)	32,403.00	32,403.00
Total	5,819,888.24	677,727.47	(339,125.82)	6,158,489.89	338,601.65
	0,010,000,21	011,121141	(000,120.02)	0,100,409.09	330,001.03
		Jul	у		
	2047	Tuomafau	T	004=	
	2017 30- Jun	Transfer	Transfer	2017	
Reserve - I lhrary Gifts and Gra	30-Jun	Transfer To	Transfer From	2017 31-Jul	Not Transfer
Reserve - Library Gifts and Gran	30-Jun				Net Transfer
Donations and Grants	30-Jun nts 320084	То		31-Jul	
Donations and Grants Provincial Grants	30-Jun nts 320084 632,303.36			31-Jul 666,138.17	33,834.81
Donations and Grants Provincial Grants Gifts & Grants	30-Jun nts 320084 632,303.36 852,865.20	33,834.81		666,138.17 852,865.20	33,834.81 0.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants	30-Jun nts 320084 632,303.36 852,865.20 (10,956)	33,834.81 2,564		666,138.17 852,865.20 (8,392)	33,834.81 0.00 2,564.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00	33,834.81		666,138.17 852,865.20 (8,392) 15,550.00	33,834.81 0.00 2,564.00 1,563.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17	33,834.81 2,564 1,563.00	From	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17	33,834.81 0.00 2,564.00 1,563.00 0.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00	33,834.81 2,564		666,138.17 852,865.20 (8,392) 15,550.00	33,834.81 0.00 2,564.00 1,563.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17	33,834.81 2,564 1,563.00	From	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17	33,834.81 0.00 2,564.00 1,563.00 0.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73	33,834.81 2,564 1,563.00 37,961.81	From	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73	33,834.81 2,564 1,563.00	From	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54)
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87	33,834.81 2,564 1,563.00 37,961.81	From	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88	33,834.81 2,564 1,563.00 37,961.81 (4,221.54)	From	31-Jul 666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63	33,834.81 2,564 1,563.00 37,961.81 (4,221.54)	0.00	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88 254,466.25	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88	33,834.81 2,564 1,563.00 37,961.81 (4,221.54)	From	31-Jul 666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63	33,834.81 2,564 1,563.00 37,961.81 (4,221.54)	0.00	666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88 254,466.25	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92)	0.00 0.00	867,081.39 78,707.87 1,388,234.39	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92)
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92)	0.00 0.00	867,081.39 78,707.87 1,388,234.39	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92)
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31 5,139,478.04	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92) 34,705.89	0.00 0.00	31-Jul 666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88 254,466.25 1,388,234.39 5,174,183.93	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92)
Provincial Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other Equipment Reserve 320019	30-Jun nts 320084 632,303.36 852,865.20 (10,956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31 5,139,478.04	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92) 34,705.89	0.00 0.00	867,081.39 78,707.87 1,388,234.39 867,081.39 78,707.87 187,978.88 254,466.25 1,388,234.39 951,902.96	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92) 34,705.89
Provincial Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other Equipment Reserve 320019 Reserve for future Rev 320069 Reserve for Encumb 320079	30-Jun nts 320084 632,303.36 852,865.20 (10),956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31 5,139,478.04 951,002.96	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92) 34,705.89	0.00 0.00	867,081.39 78,707.87 1,388,234.39 867,081.39 78,707.87 187,978.88 254,466.25 1,388,234.39 951,902.96 0.00 0	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92) 34,705.89 900.00 0.00
Provincial Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other Equipment Reserve 320019 Reserve for future Rev 320069 Reserve for Encumb 320079 Total Library	30-Jun nts 320084 632,303.36 852,865.20 (10),956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31 5,139,478.04 951,002.96 0 6,090,481.00	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92) 34,705.89 900.00	0.00 0.00	31-Jul 666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88 254,466.25 1,388,234.39 5,174,183.93 951,902.96 0.00 0 6,126,086.89	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92) 34,705.89 900.00 0.00 0.00 35,605.89
Donations and Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other Equipment Reserve 320019 Reserve for future Rev 320069 Reserve for Encumb 320079 Total Library Insurance res 320072 (CITY)	30-Jun nts 320084 632,303.36 852,865.20 (10),956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31 5,139,478.04 951,002.96 0 6,090,481.00 27,774	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92) 34,705.89 900.00 35,605.89 4,629	0.00 0.00	31-Jul 666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88 254,466.25 1,388,234.39 5,174,183.93 951,902.96 0.00 0 6,126,086.89 32,403	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92) 34,705.89 900.00 0.00 0.00 35,605.89 4,629.00
Provincial Grants Provincial Grants Gifts & Grants Interest Gifts and grants Interest End Fund Endowment Fund Other General Bayshore Coal Harbour Interest other Equipment Reserve 320019 Reserve for future Rev 320069 Reserve for Encumb 320079 Total Library	30-Jun nts 320084 632,303.36 852,865.20 (10),956) 13,987.00 2,259,788.17 3,747,987.73 871,302.93 78,707.87 187,978.88 253,500.63 1,391,490.31 5,139,478.04 951,002.96 0 6,090,481.00	33,834.81 2,564 1,563.00 37,961.81 (4,221.54) 965.62 (3,255.92) 34,705.89 900.00	0.00 0.00	31-Jul 666,138.17 852,865.20 (8,392) 15,550.00 2,259,788.17 3,785,949.54 867,081.39 78,707.87 187,978.88 254,466.25 1,388,234.39 5,174,183.93 951,902.96 0.00 0 6,126,086.89	33,834.81 0.00 2,564.00 1,563.00 0.00 37,961.81 (4,221.54) 0.00 0.00 965.62 (3,255.92) 34,705.89 900.00 0.00 0.00 35,605.89