



BOARD REPORT

Date: March 18, 2018
Author: Amanda Card, Board Trustee
Meeting Date: March 28, 2018

TO: Library Board
FROM: Amanda Card, InterLINK Liaison
SUBJECT: InterLINK Report, March 2018

SUMMARY

This report constitutes the regular update from the InterLINK liaison.

PURPOSE

This report is for information.

RECOMMENDATION

That the Board receive the report for information.

STRATEGIC IMPLICATIONS

The VPL 2020 Strategic Plan includes a focus on Sharing & Collaboration and seeks to foster a community that shares information, ideas & stories. The VPL board's liaison roles, while part of our standard governance practice, also support this initiative.

BACKGROUND

Monthly updates on BCLTA and InterLINK are provided via written report as per Governance Committee decision to improve efficiency in place of verbal updates.

DISCUSSION

The February 26th Board agenda's main topics were the election of the Board Executive, final approval of the 2018 InterLINK Budget and the 2018 Operations Plan,

Board review of InterLINK's 2017 grant report, review and approval of InterLINK's 2018 priorities for supporting member library staff development and the endorsement of a board skills inventory matrix to further inform board development priorities. An orientation session for new Board members and Alternates was held prior to the regular board meeting.

Board Executive:

The 2017 Board Executive was elected by acclamation. They are:

Chair: Greg Down, Surrey Libraries

Vice-Chair: Ian Bateman, NVCL

Treasurer: Ron Shimoda, WVML

Committee Appointments were:

Executive: G. Down, I. Bateman, and R. Shimoda

Governance and Planning: I. Bateman, Sandra Hochstein, CPL and Naomi Perks, NWPL

Finance: R. Shimoda, Katy Alkins-Jang, BPL, and Vacant

The Finance Committee vacancy will be filled prior to April 3 Board meeting. The InterLINK Board Chair is an ex-officio member of the GPC and Finance Committees.

Budget - In December the provisional budget was circulated to member library boards for comment. No comments were received. As such, the provisional budget was endorsed as the final InterLINK budget for 2018.

2018 Operations Plan - M. Burris presented the 2018 Operations Plan for approval, noting that the version in the February Board package was an expanded version of the document reviewed by the Board at their December meeting. This version provided further details regarding how the operations plan aligned to the strategic plan as well as details regarding timelines and project leads. The Board approved the 2018 Operations Plan.

2017 Grant Report

M. Burris noted that a condition of receiving an operating grant from the Libraries Branch was to report out on the value of provincial funding to the federation. The grant report is intended to identify how InterLINK's goals were met, highlight outputs and outcomes achieved and describe alignment with the strategies of the Provincial Strategic Plan. The Board approved the 2017 Grants Report.

Member Library Staff Development

M. Burris presented the 2018 Member Library Staff Development plan, noting that the AAG had endorsed the plan at its December meeting. The plan outlined priorities for 2018 and areas for future consideration. In 2018 the focus will be continuing with the

coaching sessions as well as working to develop a customer service workshop based on the "4 Rs" offered in Whistler. In addition, the plan identified parameters for use of the \$40,000 set aside by the Board in the 2018 InterLINK budget. Board members expressed appreciation for staff training that was more in depth and ongoing as well as the focus on ensuring libraries outside of Metro Vancouver were able to access training opportunities. The Board approved the 2018 Staff Development Plan.

Board Skills Inventory

M. Burris spoke to the Board skills inventory process, noting that metric presented was one used by Squamish Public Library. He noted that the Board Self Evaluation process identified recruitment and Board development as two areas that require greater focus. The skills inventory would assist the Board is assessing development opportunities and advocating with regard to Board representation.

Around the Table:

West Vancouver's new Digital Learning Place, renovations at a number of member libraries (recently completed, underway and planned) Coquitlam's new open hours on select statutory holidays, new Board members, community surveys and strategic planning, North Vancouver Districts' Whisky Fundraiser, snow closure policies, Bowen Island's kid-designed library card and outreach to First Nations were topics shared by Board members.

FINAL REMARKS

InterLINK provides important services to uphold strong staff, patron, and board networks among its 18 member libraries. The next InterLINK meeting will take place on April 3rd, and InterLINK alternate Rhonda Sherwood will be in attendance to represent VPL.