



Minutes of the VPL Board Governance Committee In Camera Meeting held at 5:15 p.m. following the In Camera Meeting on Wednesday, July 20, 2016 in the Morris J. Wosk Boardroom at 350 West Georgia Street, Vancouver, B.C.

**Present:** Mary Lynn Baum  
Jennifer Chan – Chair  
Kyla Epstein  
John Schaub  
Rhonda Sherwood

**Absent:** Carellin Brooks

**Recording Secretary:** Sandra Singh – Chief Librarian

#### **ADMINISTRATION:**

##### **1. Minutes**

The Chief Librarian presented the draft minutes of the meeting held April 13, 2016 for approval by the Committee.

Moved by Rhonda Sherwood

*THAT the draft minutes of meeting held April 13, 2016 be approved as received.*

**CARRIED UNANIMOUSLY**

#### **ITEMS FOR DISCUSSION**

##### **2. Board Procedure Policy Revisions**

The Chief Librarian presented revisions to the Board procedure policy that had been approved for recommendation to the Board at the April 13, 2016 meeting and asked if there were any further revisions. After some discussion, it was agreed that 5(g) would be amended from ratification to include approval of the minutes of the special meeting. The Chief Librarian will bring the revisions to the Board meeting, with the note that this policy will need to be updated with gender neutral language in the near future.

Moved by Kyla Epstein

*THAT Committee recommend that the Board approve the enclosed revisions to the Board Procedure Policy.*

**CARRIED UNANIMOUSLY**

**3. Executive Recruitment Policy**

The Chief Librarian was directed to bring a discussion of the Policy back to Committee following a Board discussion at its February 24, 2016 meeting. The Chief Librarian noted that the Board had rejected the removal of ratification but referred it back to Committee for discussion of alternate language. She included in the policy a revision suggested by Trustee Catherine Evans. After much discussion, the Committee agreed to recommend to the Board the proposed language to replace Board ratification: The Board will be apprised in advance of the decision to hire a candidate for a Director position.

Moved by Kyla Epstein

*THAT Committee recommend the Board approve the enclosed revision to the Executive Recruitment Policy.*

**CARRIED UNANIMOUSLY**

**4. Board Recruitment**

The Committee discussed the need to start identifying potential Board candidates for next year. The Chair will mention this to Trustees before the end of the month.

**5. Board Self Evaluation**

The Chief Librarian will resend the Committee the London Public Library Board Self-Evaluation document for review in advance of the next Committee meeting.

**ADJOURN**

There being no further business, the Chair declared the meeting adjourned at 6:35 p.m.

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Jennifer Chan, Chair

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Sandra Singh, Secretary