



Minutes of the VPL Board Community Relations, Planning & Development Committee Regular Meeting held on Monday, April 16, 2018 at 6:00 p.m. in the Peter Kaye Room at 350 West Georgia Street, Vancouver, B.C.

Present: Amanda Card – Chair
Kyla Epstein
Julia Lin

Absent: Suki Grewal
Raji Mangat

Management

Present: Christina de Castell – Acting Chief Librarian
Carol Nelson – Director, Planning & Communications
Kay Cahill – Acting Director, Collections & Technology

Staff: Sophie Middleton – Manager, Neighbourhood Services

Guest: Grace Ju – Member-at-Large, CUPE Local 391

Recording Secretary: Chrysalyn Tolentino – Executive Assistant

ADMINISTRATION:

1. Approval of the Agenda

Moved by Julia Lin

THAT the Committee approve the regular meeting agenda as received.

CARRIED UNANIMOUSLY

2. Minutes

The Acting Chief Librarian presented the draft minutes of the Regular Meeting held February 19, 2018 for approval by the Committee.

Moved by Julia Lin

THAT the draft minutes of Regular Meeting held February 19, 2018 be approved as received.

CARRIED UNANIMOUSLY

PLANNING

3. Facilities Master Plan Update

Acting Chief Librarian Christina de Castell provided an overview of the report that outlines VPL's 25-year total space requirements based on the strategic priorities for VPL facilities. Vancouver's population is forecast to grow 25% by 2041, reaching 792,000 residents in a rapidly densifying urban environment. In order to meet the needs of a growing population, VPL's total space should increase proportionally to population growth, translating into an increase of approximately 25% over the next 25 years, the allocation of this additional space should be based on greatest need as determined through our analysis of VPL strategic priorities. These requirements translate to a 125,000 sq. ft. targeted increase to VPL's total size over the next 25 years, with the majority of this increase enabling expansion of existing branches and/or development of new branches. Board Chair Epstein suggested edits to the order of discussion of future developments and of framing for non-traditional library facilities.

Moved by Julia Lin

THAT the Committee received the report for information.

CARRIED UNANIMOUSLY

COMMUNITY RELATIONS

4. Government Relations

The Committee discussed possible activities as we prepare for civic elections in the fall. Acting Chief Librarian Christina de Castell noted that the Library hosted a reception event for mayoral and council candidates during Canadian Library Month in October 2014 that included a presentation on the Library's plans by the Board Chair. Christina added that the timing for this year's reception should be in late September to early October.

Board Chair Epstein noted the importance of speaking to City Council and need for key messaging. The Committee agreed that staff would provide materials including the provincial library grant report, one to two page overview document of key messages and copy of VPL's Strategic Plan. This will be discussed further at the April Library Board meeting.

Moved by Kyla Epstein

THAT the Committee received the verbal report for information.

CARRIED UNANIMOUSLY

<Board Chair Kyla Epstein left at 6:30 pm>

DEVELOPMENT

5. Donor Recognition

Acting Chief Librarian Christina de Castell noted that the Board Chair identified that the Donor Recognition Policy be brought back to the Board so that all Trustees are familiar with it. She provided a report that detailed the history of the changes in the Policy in the past eight years. Trustee Julia Lin sought some clarification on corporate naming, and Christina responded that the Library does not allow corporate naming of branches but allows the naming of spaces within library locations.

ADJOURN

There being no further business, the Chair declared the meeting adjourned at 6:40 p.m.

Amanda Card, Chair

Christina de Castell, Secretary