



Minutes of the VPL Board Community Relations, Planning & Development Committee Regular Meeting held on Monday, July 16 2018 at 5:30 p.m. in the Peter Kaye Room at 350 West Georgia Street, Vancouver, B.C.

**Present:** Amanda Card – Chair  
Kyla Epstein  
Suki Grewal  
Julia Lin  
Raji Mangat

**Management**

**Present:** Christina de Castell – Chief Librarian  
Kay Cahill – Acting Director, Collections & Technology  
Diana Guinn – Director, Neighbourhood & Youth Services  
Dawn Ibey – Director, Library Experience  
Julia Morrison – Acting Director, Corporate Services & Facilities  
Carol Nelson – Director, Planning & Communications

**Staff:** Kira Hutchinson – Acting Manager, Marketing & Communications

**Recording**

**Secretary:** Chrysalyn Tolentino – Executive Assistant

**ADMINISTRATION:**

**1. Approval of the Agenda**

Moved by Julia Lin

*THAT the Committee approve the regular meeting agenda as received.*

**CARRIED UNANIMOUSLY**

**2. Minutes**

The Chief Librarian presented the draft minutes of the Regular Meeting held June 18, 2018 for approval by the Committee.

Moved by Suki Grewal

*THAT the draft minutes of Regular Meeting held June 18, 2018 be approved as received.*

**CARRIED UNANIMOUSLY**

## **COMMUNITY RELATIONS**

### **3. Election Candidate Engagement**

Carol Nelson, Planning & Communications Director, presented a proposal to host a reception for all civic election council and mayoral candidates in mid/late September once the initial list of nominees is made public. The Library held a similar reception in 2014. This event will provide VPL trustees and staff an opportunity to share VPL's vision and value to the city, ensuring that we retain support from civic leaders following the October 20 election. The Committee discussed the messaging including presenting the Library's role and its impact in the community and how the City supports this. Trustees also suggested takeaways such as a one-page document with highlights from the VPL 2020 Strategic Plan.

Moved by Raji Mangat

*THAT the Committee endorse to the Board the recommendation to host a reception for civic election candidates in Sept 2018.*

**CARRIED UNANIMOUSLY**

## **PLANNING**

### **4. VPL Central Library Expansion Opening Plans**

The Committee discussed the high level activities planned for the newly renovated Levels 8 & 9 which will open to the public in the fall of 2018. Carol Nelson, Director, Planning & Communications, noted that the overarching goal of the expansion is to provide community spaces for Vancouver residents, increase physical visits to Central Library, maximize use of new and existing meeting spaces, and increase room revenues from rentals. There was extensive discussion on the importance of affordable community use of rooms as well as options for room rentals and revenue objectives. Staff is planning to limit any rentals that will require closing public space. The Committee also discussed the opening plans and staff invited the Board to identify stakeholders to be invited to the formal opening event.

Moved by Julia Lin

*THAT the Committee receive the report for information.*

**CARRIED UNANIMOUSLY**

## DEVELOPMENT

### 5. Donor Recognition Policy

The Chief Librarian presented a report that recommends a revision to the Donor Recognition Policy to address circumstances in which the Library would consider removal of naming recognition. Trustee Mangat suggested further consideration of the term “accused of”. Trustee Epstein noted that we should include consultation with legal counsel in the policy and address commemorative names. The Chief Librarian will bring the policy back for consideration following revisions.

Moved by Raji Mangat

*THAT the Committee received the report for information.*

**CARRIED UNANIMOUSLY**

## ADJOURN

Moved by Julia Lin

There being no further business, the Chair declared the Regular meeting adjourned at 6:40 p.m. and move to In Camera meeting pursuant to Section 5(n)(10) of the Board Procedure Policy, to discuss negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the Library if they were held in public.

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Amanda Card, Chair

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Christina de Castell, Secretary