



Minutes of the VPL Board Regular Meeting held on Wednesday, September 26 at 5:30 p.m. in the Morris J. Wosk Board Room at 350 West Georgia Street, Vancouver, B.C.

<b>Present:</b>	Amanda Card		
	Jennifer Chan	—	Vice Chair
	Kyla Epstein	—	Chair
	Suki Grewal		
	Kurt Heinrich		
	Julia Lin		
	Harlan Pruden		
	Clr. Tim Stevenson	—	City Council Representative
<b>Absent:</b>	Sarah Kirby-Yung	—	Vancouver Park Board Representative
	Raji Mangat		
	Rhonda Sherwood		
	Judy Zaichkowsky	—	VSBC Representative
	John Schaub	—	Vice Chair
<b>Management</b>			
<b>Present:</b>	Christina de Castell	—	Chief Librarian
	Kay Cahill	—	Acting Director, Collections & Technology
	Julia Iannaccone	—	Acting Director, Neighbourhood & Youth Services
	Dawn Ibey	—	Director, Library Experience
	Julia Morrison	—	Acting Director, Corporate Services & Facilities
	Carol Nelson	—	Director, Planning & Communications
	Balwinder Rai	—	Director, Human Resources
<b>Staff:</b>	Gillian Guilment-Smith	—	Acting Manager, Programming & Learning
	Christie Menzo	—	Acting Manager, Children & Teen Services
	*Jennifer Streckmann	—	Children's Librarian, Mount Pleasant Branch
<b>Guests:</b>	Ann True	—	President, Friends of VPL
	Aliza Nevarie	—	President, CUPE Local 391
	Julian Key	—	Member-at-Large, CUPE Local 391
<b>Recording</b>			
<b>Secretary:</b>	Lianne Watt	—	Acting Executive Assistant

\*denotes partial attendance

## **PRESENTATION**

### **1. Introduction: 2018 VPL Writer-in-Residence – Stella MacLean**

Gillian Guilmant-Smith, Acting Manager, Programming & Learning, introduced Stella MacLean as the 2018 VPL Writer-In-Residence. Gillian noted that this is the 14<sup>th</sup> year of the Writer-In-Residence program and the first time a romance writer has been in this role. MacLean, whose works focus on contemporary romance and romantic suspense has worked with Harlequin Enterprises for ten years and also has four published titles through CreateSpace, Amazon's self-publishing platform. Stella read from one of her works and expressed how enthusiastic she is to work with staff and writers. There are two upcoming panel discussions planned for October 22<sup>nd</sup> and November 6<sup>th</sup>.

### **2. Roots of Reading – Christie Menzo & Jennifer Streckmann**

Christie Menzo, Acting Manager, Children and Teen Services, introduced Jennifer Streckmann, Children's Librarian, Mount Pleasant Branch, who demonstrated "The Roots of Reading," a free online video resource for Vancouver families with young children that was launched in May. Developed and filmed by VPL children's librarians in the Inspiration Lab, The Roots of Reading is a fun and appealing collection of YouTube videos that are directed at parents and caregivers. The collection includes 3 different series - Songs & Rhymes, Make & Takes, and Every Child Ready to Read - and each video includes tips for how caregivers can support their child's early literacy.

## **ADMINISTRATION**

### **3. Removal of Items from Consent Agenda**

Trustees agreed to pull the Monthly Outcomes report from the consent agenda.

### **4. Approval of the Agenda**

Moved by Harlan Pruden and seconded by Julia Lin

*THAT the Board approve the regular meeting agenda as amended.*

**CARRIED UNANIMOUSLY**

### **5. Approval of the items for Consent**

Moved by Amanda Card and seconded by Suki Grewal

*THAT the following Board reports be approved on consent:*

- July 31, 2018 Operating Results

*THAT the Library Board receive the report for information.*

- VPL 2020 Quarterly Progress – Q2 2018

*THAT the Library Board receive the report for information.*

- BCLTA Liaison Report

*THAT the Library Board receive the report for information.*

- Draft Minutes – September 2018 Governance Committee Regular Meeting

*THAT the Library Board receive the draft minutes for information.*

- Board Recruitment Plan

*THAT the Library Board receive the verbal report for information.*

**CARRIED UNANIMOUSLY**

## **6. Minutes**

The draft minutes of the Regular Meeting held July 25, 2018 were presented to the Board for approval.

Moved by Jennifer Chan and seconded by Harlan Pruden

*THAT the draft minutes of the Regular Meeting held July 25, 2018 be approved as received.*

**CARRIED UNANIMOUSLY**

## **REQUEST FOR INFORMATION**

### **➤ CUPE Local 391**

Aliza Nevarie, President, CUPE 391 thanked Councilor Tim Stevenson for his years of support to the staff of CUPE Local 391. The CUPE 391 Executive is working with the Vancouver & District Labour Council to endorse Council, School Board and Park Board candidates for the 2019 municipal election. CUPE 391 will participate in WORD Vancouver this Sunday, September 30<sup>th</sup>. Their involvement will include three author readings, two of which are by VPL staff, as well as other activities on board the CUPE BC trailer.

### **➤ Friends**

Friends of VPL President Ann True noted the Friends' are looking forward to the new space on Levels 8 & 9. Preparations are underway for the Winter booksale. Friends will be at Word Vancouver this Sunday.

➤ **VPL Foundation**

No report

➤ **VPL Trustees**

Vice Chair Jennifer Chan attended a meeting of the artist selection panel for the artwork on Levels 8 & 9 and the stakeholder consultation process for a director position.

Trustee Amanda Card participated in the Summer Reading Club celebration at the Collingwood Branch and the civic election candidate event held on September 21.

Trustee Suki Grewal attended the Summer Reading Club celebration at the Kerrisdale Branch, toured Levels 8 & 9 and attended Diana Guinn's retirement event.

Trustee Julia Lin participated in the VPL contingent of the Vancouver Pride parade and attended the Writing & Book Camp for youth. She participated in the Summer Reading Club celebration at Oakridge Branch and moderated an event at a LiterASIAN Writers' Festival event at the náčá?mat ct Strathcona Branch. She took part in the stakeholder consultation process for the new director and introduced the Writer-In-Residence at the inaugural event on September 18.

Trustee Harlan Pruden participated in the Summer Reading Club celebration at the Marpole Branch.

Councilor Tim Stevenson noted it may be his last VPL Board meeting and expressed his well wishes to the Board, senior managers and staff ahead of his retirement.

Trustee Kurt Heinrich attended the Summer Reading Club celebration at Champlain Heights Branch and the wrap up gala for the Writing & Book Camp held August 17. Kurt attended the Philosophers' Café held at the Britannia Branch.

Board Chair Kyla Epstein attended the event "A Night of Storytelling – Year of the Queer" event as part of the Open Book series. She met with three potential new board trustees and was able to visit the library in Lagos, Portugal on a recent trip. She attended three separate Summer Reading Club celebrations and was impressed by the way each location celebrated in a way that reflected their individual neighborhood. Kyla attended Diana Guinn's retirement event and spoke at a Council meeting regarding the East Fraser Lands and the potential for a standalone library location. She attended the civic election candidates' event held September 21 and was involved in the stakeholder consultation process for a director position. Kyla thanked staff for the sneak peak tour of Levels 8 & 9 ahead of the opening.

## ITEMS FOR DECISION

### 7. Donor Recognition Policy

Christina de Castell, Chief Librarian, summarized the report and provided an overview of some key items in the report. This report recommends a revision to the Donor Recognition Policy to address circumstances in which the Library would consider the withdrawal of naming recognition. Trustee Jennifer Chan expressed concern about the language in the policy and trustees discussed the input of stakeholders, a need for a policy to be in place, and the preference for plain language. Christina noted that the long range goal is to separate the Donor Recognition policy and create both a Donor Recognition Policy and a Naming Policy and trustees agreed that language concerns should be addressed in that process.

Moved by Kurt Heinrich and seconded by Harlan Pruden

*THAT the Library Board adopt the revised Donor Recognition Policy with the amendment that “majority vote” be removed from Section 3 “Major Gifts – Recognition Opportunities” of the policy; and*

*THAT the Library Board instruct staff to bring forward a Naming Policy; and a revised Donor Recognition Policy*

**MOTION CARRIED BY MAJORITY (TRUSTEE CHAN OPPOSED)**

### 8. Board Training Plan

Review of the Board Training Plan was deferred to the October 24, 2018 meeting.

## ITEMS FOR INFORMATION

### 9. Monthly Outcome Report – July & August 2018

Trustee Amanda Card noted the inclusion of two comments regarding the Indigenous collection.

Board Chair Kyla Epstein requested that in future the July and August Outcome reports be combined into one report.

Moved by Amanda Card and seconded by Suki Grewal

*THAT the Board receive the report for information.*

## **NEW BUSINESS**

### **10. Communication Strategy - Levels 8 & 9**

Carol Nelson, Director, Planning & Communications shared the communication plan to launch the opening of Levels 8 & 9. The media was invited to a preview of Levels 8 & 9 and this exposure has already generated positive feedback. Chief Librarian, Christina de Castell expressed her appreciation to Carol Nelson and her staff for their hard work in preparing for the opening of Levels 8 & 9; and to Dawn Ibey, Director, Library Experience and Andrea Freeman, Project Manager, Levels 8 & 9. Trustee Harlan Pruden expressed his thanks to all of the individuals working on the construction of Levels 8 & 9.

### **11. Thank You - Councillor Tim Stevenson**

Board Chair Kyla Epstein expressed her thanks to Councillor Tim Stevenson for his work as the City Council Representative on the Vancouver Public Library Board and presented him with two books as a token of appreciation on behalf of the Library Board.

## **ADJOURN**

Moved by Jennifer Chan and seconded by Harlan Pruden

There being no further business, the Chair declared the meeting adjourned at 7:50 p.m. and moved to in-camera as per Board Procedure Policy 5(n)(10) Negotiations and related discussions respecting the proposed provision of an activity, work or facility that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the Library if they were held in public.

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Kyla Epstein, Chair

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Christina de Castell, Secretary