



Minutes of the VPL Board Regular Meeting held on Wednesday, May 23, 2018 at 5:30 p.m. in the Alma VanDusen/Peter Kaye Rooms at 350 West Georgia Street, Vancouver, B.C.

- Present:**
- Amanda Card
  - Jennifer Chan — Vice Chair
  - Kyla Epstein — Chair
  - Suki Grewal
  - Kurt Heinrich
  - Julia Lin
  - Raji Mangat
  - John Schaub — Vice Chair
  - Rhonda Sherwood
  - Judy Zaichkowsky — Vancouver School Board Representative
- Absent:**
- Harlan Pruden
  - Sarah Kirby-Yung — Vancouver Park Board Representative
  - Clr. Tim Stevenson — City Council Representative
- Management Present:**
- Christina de Castell — Acting Chief Librarian
  - Kay Cahill — Acting Director, Collections & Technology
  - Diana Guinn — Director, Neighbourhood & Youth Services
  - Dawn Ibey — Director, Library Experience
  - Julia Morrison — Incoming Director, Corporate Services & Facilities
  - Carol Nelson — Director, Planning & Communications
  - Balwinder Rai — Director, Human Resources
  - Eric Smith — Director, Corporate Services & Facilities
- Staff:**
- Innes Campbell — Manager, Collections & Technical Services
  - Patricia Chong — Manager, Policy & Planning
  - Julie Iannacone — Assoc Director, Neighbourhood & Youth Services
- Guests:**
- Ann True — President, Friends of VPL
  - Jenny Marsh — Executive Director, VPL Foundation
  - Susan Knott — Chair, VPL Foundation
  - Aliza Nevarie — President, CUPE Local 391
  - Jane Curry — Member, CUPE Local 391
  - Gloria Hershorn — Member, CUPE Local 391
  - Karen Ranalletta — President, CUPE 2950

Sarah St. John – CUPE BC Researcher

**Recording**

**Secretary:** Chrysalyn Tolentino – Executive Assistant

**DELEGATION**

**1. Union Perspective on the City of Vancouver’s Women’s Equity Strategy**

Aliza Nevarie, President, CUPE 391 presented the Union’s perspective on the City of Vancouver’s Women’s Equity Strategy. Aliza noted that the Union is happy to see a comprehensive strategy that addresses the issues of safety, childcare, housing, leadership and representation of women in the City, but missed two important factors impacting women as employees: precarity and systemic undervaluation of female-dominated work. She urged the Board to advocate for the creation of more regular full time and part time positions, look into creating scheduling solutions that provide certainty for part time and auxiliary staff, consider fewer pay steps, and support the Women’s Equity Strategy and gender-neutral job evaluation.

**ADMINISTRATION**

**2. Removal of Items from Consent Agenda**

Trustees agreed to pull out the Monthly Outcomes – April 2018 and the VPL 2020 Strategic Plan Quarterly Q1 2018 reports.

**3. Approval of the Agenda**

Moved by Julia Lin and seconded by Amanda Card

*THAT the Board approve the regular meeting agenda as received.*

**CARRIED UNANIMOUSLY**

**4. Approval of the items for Consent**

Moved by John Schaub and seconded by Raji Mangat

*THAT the following Board reports be approved on consent:*

- Levels 8 & 9 Update  
*THAT the Library Board receive the report for information.*
- BCLTA Liaison Report  
*THAT the Library Board receive the report for information.*

- Vancouver School Board Liaison Report  
*THAT the Library Board receive the report for information.*
- Vancouver Park Board Liaison Report  
*THAT the Library Board receive the report for information.*
- Draft Minutes – May CRPD Committee Regular Meeting  
*THAT the Library Board receive the draft minutes for information.*
- Quarterly Metrics – Q1 2018  
*THAT the Library Board receive the report for information.*
- Modular Housing  
*THAT the Library Board receive the verbal report for information.*
- Draft Minutes – May SFHR Committee Regular Meeting  
*THAT the Library Board receive the draft minutes for information.*
- 2017 Annual Operating Report  
*THAT the Library Board receive the report for information.*
- April 30, 2018 Operating Results  
*THAT the Library Board receive the report for information.*
- Women’s Equity Strategy  
*THAT the Library Board receive the report for information.*
- Branch Staffing Model Update  
*THAT the Library Board receive the report for information.*
- Correspondence  
*THAT the Library Board receive the correspondence for information.*

**CARRIED UNANIMOUSLY**

**5. Minutes**

The draft minutes of the Regular Meeting held April 25, 2018 were presented to the Board for approval.

Moved by Julia Lin and seconded by Judy Zaichkowsky

*THAT the draft minutes of the Regular Meeting held April 25, 2018 be approved as amended.*

**CARRIED UNANIMOUSLY**

## REQUEST FOR INFORMATION

### ➤ **CUPE Local 391**

Aliza Nevarie, President, CUPE 391 reported that a new executive committee was recently elected and she was re-elected as President. Aliza noted that this will be the last Board meeting for Jane Curry and Gloria Hershorn who are leaving the CUPE 391 executive. VPL Chair Kyla Epstein expressed her gratitude for the service of Jane Curry and Gloria Hershorn.

### ➤ **Friends**

Ann True, President, Friends of VPL reported that they had a successful book sale and brought in nearly \$70,000. The Friends Annual General Meeting will be held on June 9.

### ➤ **VPL Foundation**

Jenny Marsh, Executive Director of the VPL Foundation, reported that they have raised a total of \$8.2 million to-date as part of the capital campaign and are continuously working on the donor recognition for Levels 8 & 9. They will soon publicly launch the campaign on their website and other media outlets. She added that the Foundation is also working on the 2<sup>nd</sup> phase of the campaign that would benefit the Children's Library and other floors in Central Library. The Foundation will conduct a workshop for existing and prospective VPLF Board members this week.

### ➤ **VPL Trustees**

Trustee Kurt Heinrich visited the VPL pop-up booth at the annual Stone Soup Festival at Britannia and attended the BCLTA Conference.

Trustee Suki Grewal attended South Hill Branch's author reading event entitled "*The Light a Body Radiates*" on May 16.

Trustee Raji Mangat recently met with her MLA liaison David Eby and Council Liaison Heather Deal. Raji also visited the Kalamazoo Michigan library and was glad to hear that librarians there are very familiar with VPL. She was delighted to introduce the Incite event "*An Exploration of Books and Ideas*" featuring three authors on May 9.

VSBC Trustee Judy Zaichkowsky reported that the Vancouver School Board has adopted a new financial planning process that is intended to focus budget discussions on the concept of a balanced budget and involves conducting district staff meetings with stakeholder representatives. VSBC is in the process of hiring more teachers especially for French Immersion schools. BC Hydro and the Vancouver School Board are also discussing the proposal to build a new underground substation at the Lord Roberts Annex property in the West End and will begin consultation with the community.

Trustee Julia Lin introduced *“Read, Sing, Engage!”* Storytime Conference at Central Library on May 5. Julia sent a letter to her MLA liaison Mable Elmore requesting a meeting. Julia also participated in the Chief Librarian interviews, attended the BCLTA Conference and visited Marpole Branch.

Trustee Rhonda Sherwood attended BCLTA Conference and participated in the Chief Librarian interviews.

Trustee Amanda Card attended BCLTA and BCLA Conferences and congratulated VPL staff for showcasing their talents during the BCLA conference. She also congratulated Trustee Sherwood for her appointment as BCLTA Director replacing Board Chair Kyla Epstein.

Vice Chair Jennifer Chan had a productive meeting with her Council liaison Clr. Hector Bremner.

Vice Chair John Schaub attended BCLTA Conference and participated in the Chief Librarian interviews.

Board Chair Kyla Epstein facilitated a BCLTA Trustee Orientation Program, welcomed participants to the Indigenous Storyteller-in-Residence program on May 2, was involved in the interviews for the new Chief Librarian position, and attended BCLTA and BCLA Conferences. She thanked Trustee Sherwood for being elected to the BCLTA Board. Kyla also attended the Year of the Queer official launch at City Hall on May 23 and noted that Clr. Tim Stevenson hosted the event in his role as Deputy Mayor and noted the importance of VPL during the formal proceedings. She had the opportunity to thank city councillors for their support of the Library.

## **ITEMS PULLED OUT OF CONSENT**

### **6. Monthly Outcomes Report – April 2018**

Trustee Grewal requested more details about the distribution of prescription glasses at the Downtown Eastside Women’s Centre. Staff clarified that the Accessible Services Acting Coordinator visited the Centre during a session where free prescription glass were being distributed by another organization and VPL staff shared information about the types of resources available through CELA.

Trustee Sherwood acknowledged and thanked staff for following the VPL 2020 strategic goal of community connections by following up with patrons who cannot physically visit the library.

Board Chair Epstein referred to the Collections & Technical Services report on the launch of Indigenous collections and asked if there is anything that Trustees could do to help.

Acting Chief Librarian Christina de Castell noted that staff are planning multiple activities including promoting the distribution of Indigenous materials to all branches on June 21<sup>st</sup>, National Indigenous Peoples Day.

Trustee Mangat is very happy to note that patrons appreciated VPL's unlimited holds policy. She also asked if the mini residency of the Indigenous Storyteller-in-Residence at néca?mat ct Strathcona Branch was successful. Staff confirmed that the program was well received and it was great that the Storyteller was at the branch for a period of time.

Moved by Rhonda Sherwood and seconded by Raji Mangat

*THAT the Board receive the report for information.*

**CARRIED UNANIMOUSLY**

**7. VPL 2020 Strategic Plan Quarterly Q1 2018**

Trustee Heinrich noted that there were seven delayed initiatives due to lack of team capacity and asked if this is normal. The Acting Chief Librarian responded that this is due to various reasons such as retirements of key personnel.

Moved by Julia Lin and seconded by Kurt Heinrich

*THAT the Board receive the report for information.*

**CARRIED UNANIMOUSLY**

**ADJOURN**

There being no further business, the Chair declared the meeting adjourned at 6:35 p.m. and moved to in-camera as per Board Procedure Policy 5(n)(3) Labour relations or other employee relations.

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Kyla Epstein, Chair

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Christina de Castell, Secretary