



Minutes of the VPL Board Regular Meeting held on Wednesday, February 28, 2018 at 6:15 p.m. in the Alma VanDusen/Peter Kaye Rooms at 350 West Georgia Street, Vancouver, B.C.

Present:

Amanda Card		
Jennifer Chan	—	Vice Chair
Kyla Epstein	—	Chair
Sarah Kirby-Yung	—	Vancouver Park Board Representative
Suki Grewal		
Kurt Heinrich		
Julia Lin		
John Schaub	—	Vice Chair
Rhonda Sherwood		
Clr. Tim Stevenson	—	City Council Representative (arrived at 6:30 p.m.)
Judy Zaichkowsky	—	Vancouver School Board Representative

Absent

Raji Mangat	
Harlan Pruden	

Management

Present:

Sandra Singh	—	Chief Librarian
Christina de Castell	—	Director, Collections & Technology
Diana Guinn	—	Director, Neighbourhood & Youth Services
Dawn Ibey	—	Director, Library Experience
Balwinder Rai	—	Director, Human Resources
Eric Smith	—	Director, Corporate Services & Facilities

Staff:

Stephen Barrington	—	Manager, Marketing + Communications
Patricia Chong	—	Manager, Policy & Planning
Julie Iannacone	—	Assoc Director, Neighbourhood & Youth Services
Sophie Middleton	—	Manager, Neighbourhood Services

Guests:

Ann True	—	President, Friends of VPL
Jenny Marsh	—	Director of Development, VPL Foundation
Aliza Nevarie	—	President, CUPE Local 391
Jane Curry	—	1 st Vice President, CUPE Local 391
Gloria Hershorn	—	Member at Large, CUPE Local 391

Recording Secretary:

Debra McGerrigle	—	Administrative Assistant
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ADMINISTRATION

1. Removal of Items from Consent Agenda

The Board agreed not to remove any item from the consent agenda.

2. Approval of the Agenda

Moved by Judy Zaichkowsky and seconded by Rhonda Sherwood

THAT the Board approve the regular meeting agenda as received.

CARRIED UNANIMOUSLY

3. Approval of the Items for Consent

Moved by Judy Zaichkowsky and seconded by Rhonda Sherwood

THAT the following Board reports be approved on consent:

- Monthly Outcomes Report – January 2018
THAT the Library Board receive the report for information.
- BCLTA February 2018 Report
THAT the Library Board receive the report for information.
- Draft Minutes – February CRPD Committee Regular Meeting
THAT the Library Board receive the draft minutes for information.
- Change from Aboriginal to Indigenous Terminology
THAT the Library Board receive the report for information.
- VPL 2020 Quarterly Progress Report – Q4 2017
THAT the Library Board receive the report for information.
- VPL Quarterly Metrics – Q4 2017
THAT the Library Board receive the report for information.
- Facilities Refurbishment Plan
THAT the Library Board receive the report for information.
- Draft Minutes – February SFHR Committee Regular Meeting
THAT the Library Board receive the draft minutes for information.
- Privacy Audit Update
THAT the Library Board receive the report for information.
- December 30, 2017 & January 31, 2018 Operating Results
THAT the Library Board receive the reports for information.
- Women's Equity Strategy
THAT the Library Board receive the report for information.

- Park Board Liaison Report

THAT the Library Board receive the report for information.

CARRIED UNANIMOUSLY

4. Minutes

The draft minutes of the Regular Meeting held January 24, 2018 were presented to the Chair for approval.

Moved by Jennifer Chan and seconded by Kurt Heinrich

THAT the draft minutes of the Regular Meeting held January 24, 2018 be approved as amended.

CARRIED UNANIMOUSLY

REQUEST FOR INFORMATION

5. CUPE Local 391

Since she was unable to attend the inaugural meeting, Aliza Nevarie, President, CUPE 391 welcomed the new trustees. She introduced herself and other CUPE members in attendance.

6. Friends

Ann True, President, Friends of VPL held the annual appreciation brunch for volunteers last month. Ann informed the trustees that the Friends will be holding their 2018 AGM on June 9th.

7. VPL Foundation

Jenny Marsh, Director of Development, VPL Foundation reported that the Foundation had a busy month. Once the final staff member is in place, planning will start for a Gala scheduled for September 27th. The net goal for this gala is \$250,000. Jenny also thanked CUPE 391 and Kyla Epstein for facilitating a \$10,000 donation from CUPE BC.

8. VPL Trustees

Board Vice-Chair John Schaub thanked the Directors for the recent tour of Levels 8 & 9.

Board Vice-Chair Jennifer Chan also thanked the Directors for the tour of Levels 8 & 9. She also attended a half-day governance workshop which had other non-profit boards in attendance. Jennifer visited the Children's Library and thanked the staff for some materials that she will be passing on to a friend who recently had a baby.

Trustee Amanda Card attended and had a wonderful time at the Staff Recognition. She also thanked the Directors for the Levels 8 & 9 tour.

As part of Trustee Julia Lin's orientation she attended the tour of Levels 8 & 9. Julie also visited a few branches with the Director, Neighbourhood & Youth Services Diana Guinn. Julie attended the BC Non-Fiction Award event and was excited to meet the staff at the Oakridge Branch because this branch is in her neighbourhood.

Trustee Rhonda Sherwood attended one of VPL's *Reading Tree* events. Rhonda also attended the BC Non-fiction Award event and left the event with a number of wonderful books. Rhonda attended the staff recognition event and was happy to meet staff in a social setting. She also attended the Levels 8 & 9 tour as part of her orientation. Rhonda also attended the Reconciliation documentary films event.

Park Board Commissioner Sarah Kirby-Yung thanked the Directors for the Trustee orientation and the tour of Levels 8 & 9.

VSBC Trustee Judy Zaichkowsky attended a Chinese New Year celebration and was part of the group who toured Levels 8 & 9.

Trustee Suki Grewal attended a Reading Tree event and the BC Non-Fiction Awards. She has emailed a City Councillor to set up a meeting. Suki also had the pleasure of visiting the Kerrisdale Branch.

Trustee Kurt Heinrich visited some of the branches in the Northeast with the Director, Neighbourhood & Youth Services Diana Guinn. Kurt also attended a Children's program with his child and although the group was small, the children had lots of fun.

Kyla Epstein had exit interviews with Trustees who recently left the Board. She attended the BC Non-Fiction Awards; welcomed attendees at a Black History month event; welcomed attendees at the "Let's Talk about Reconciliation" event which was curated by the former VPL Indigenous storyteller, Jules Koostachin. Kyla also attended the staff recognition event and complimented staff on the organization of this event. Kyla was also in attendance for the Levels 8 & 9 tour.

PRESENTATION

9. Budget 2018 Orientation – Eric Smith, Director, Corporate Services & Facilities

Eric Smith, Director, Corporate Services & Facilities presented an overview of the budget for 2018.

10. Reserve for Library Gifts and Grants Summary 2017

Eric Smith, Director, Corporate Services & Facilities presented this report for information.

Moved by Judy Zaichkowsky and seconded by Sarah Kirby-Yung

THAT the Board receive the report for information.

CARRIED UNANIMOUSLY

ITEMS FOR DECISION

11. VPL Trust appointment

The Trustees received this report recommending that John Schaub be appointed as the representative to the VPL Trust for a term of one year.

Moved by Sarah Kirby-Yung and seconded by Jennifer Chan

THAT the Board receive this report for information.

CARRIED UNANIMOUSLY

12. Committee Terms of Reference

Slight changes to the Terms of Reference for the Services, Finance & Human Resources and Community Relations, Planning & Development Committees were presented for adoption.

Moved by Julia Lin and seconded by John Schaub

THAT the Committee Terms of Reference be adopted as received.

CARRIED UNANIMOUSLY

ADJOURN

There being no further business, the Chair declared the meeting adjourned at 7:00 p.m. and moved to in-camera.

Kyla Epstein, Chair

Sandra Singh, Secretary