



Minutes of the VPL Board Community Relations, Planning & Development Committee Regular Meeting held on Monday, February 15, 2016 at 5:30 p.m. in the Morris J. Wosk Boardroom at 350 West Georgia Street, Vancouver, B.C.

Present: Kyla Epstein – Chair
Amanda Card
Karen Hoffmann

Absent: Suki Grewal

Management

Present: Sandra Singh – Chief Librarian
Shelagh Flaherty – Director, Library Experience
Diana Guinn – Director, Neighbourhood & Youth Services
Samantha Pillay – Acting Director, Human Resources
Amanda Pitre-Hayes – Director, Planning & Projects
Eric Smith – Director, Corporate Services
Ingrid VanKemenade – Director, Human Resources

Staff: Stephen Barrington – Manager, Marketing & Communications

Guest: Aliza Nevarie – President, CUPE 391

Recording Secretary: Chrysalyn Tolentino – Executive Assistant

ADMINISTRATION:

1. Minutes

The Chief Librarian presented the draft minutes of the Regular Meeting held November 16, 2015 for approval by the Committee.

Moved by Amanda Card

THAT the draft minutes of Regular Meeting held November 16, 2015 be approved as received.

CARRIED UNANIMOUSLY

ITEM FOR DECISION

2. CRPD Committee Terms of Reference

Chief Librarian Sandra Singh presented the Community Relations, Planning & Development Committee Terms of Reference for Committee review and approval. The Terms of Reference details the roles and responsibilities of the Committee.

Moved by Karen Hoffmann and seconded by Amanda Card

THAT the Committee receive the 2016 CRPD Terms of References as amended.

CARRIED UNANIMOUSLY

ITEM FOR INFORMATION

3. CoV Disaster Response Hub @ Fraserview

Staff detailed for Committee information the City's plan to establish a Community Disaster Support Hub at the Fraserview Branch. The branch will be a neighbourhood meeting place and initial gathering location for members of the community and public to self-organize before, during and after an emergency. The branch was selected primarily due to the absence of a community center in that area of the City. The City will officially announce the Community Disaster Hubs in late April. A display rack with information materials will be available in the branch and the Library will provide a link on its webpage to vancouver.ca/beprepared. The Committee inquired if VPL's disaster response is aligned with the City's plan and staff responded that the Library's plan dovetails to the City's Disaster Response plan. Trustees also queried as to whether other City service providers will be aware of the Support Hub. Staff noted that the Fraserview Head will connect with service providers in the neighbourhood to let them know about the Hub.

ADJOURN

There being no further business, the Chair declared the meeting adjourned at 5:50 p.m.

Kyla Epstein, Chair

Sandra Singh, Secretary