

Library Square Conference Centre – 2010 Rates and Capacities

	Regular rate	Non-profit*	Possible space configurations and capacities:
Promenade Gala Event (7,378 ft ²) Weddings, Galas, etc. 7pm – 1am Fri, Sat, Sun only	\$5495 ^A	\$5495 ^A	Up to 400 seated at round tables; or up to 700 people reception style.
Promenade Trade Fair (2,012 ft ²) Promotions, Job Fairs, etc.	3900 /day	2800 /day	Up to 30 tables in trade fair configuration.
Promenade North End (1,298 ft ²) Promotions, Job Fairs, Information Displays, etc.	2600 /day	1800 /day	Up to 20 tables in trade fair configuration.
Promenade Information Table Promotions, Information Displays, etc.	370 /day	260 /day	One table in each 10' x 10' information booth space.

Possible room configurations and maximum capacities:

<i>Lower Level Meeting Spaces</i>	Regular rate	Non-profit*	Theatre/ Lecture	Classroom ^B	Banquet ^C (round tables)	Hollow Square	Trade Fair ^B
Alice MacKay Room (3,150 ft ²)	735 /4 hrs	495 /4 hrs	300 chairs	150 chairs	20 tables	72 chairs	30 tables
Alma VanDusen Room (750 ft ²)	185 /4 hrs	125 /4 hrs	60 chairs	36 chairs	5 tables	30 chairs	-
Peter Kaye Room (667 ft ²)	185 /4 hrs	125 /4 hrs	60 chairs	30 chairs	4 tables	25 chairs	-
Combined Alma & Peter (1,420 ft ²)	295 /4 hrs	195 /4 hrs	130 chairs	72 chairs	10 tables	54 chairs	20 tables
The Moat (with room rental only)	185 /4 hrs	125 /4 hrs	-	-	-	-	10 tables

<i>7th Level Library Meeting Rooms</i>	Regular rate	Non-profit*	Possible room configurations and capacities:
Morris J. Wosk Boardroom	245 /4 hrs	155 /4 hrs	22 chairs around main board room table; or up to 44 chairs max. with additional tables.
Board Breakout Room	125 /4 hrs	95 /4 hrs	16 chairs around board room table; room max. is 20 chairs.

Note: Additional setup fee may apply for custom and larger setups.

* Non-profit rate available for registered not-for-profit organizations. Restrictions apply.

^A Price includes some services, additional costs apply. See Gala Package for more details.

^B Rectangular tables measure 6' x 2'. Three chairs at each in classroom/hollow square style; two chairs at each in trade fair style.

^C Round tables measure 5' diameter. Maximum 10 chairs at each table in banquet style.

Prices include rental and setup of tables and chairs. Rates effective immediately for all 2010 bookings and subject to change without notice.